



A Center for Adoption Services

206.954.5253

Dru@DruGroves.org

www.DruGroves.org

Contract for Home Study Services

This contract is between A Center for Adoption Services (ACFAS) and the individual(s) who have signed below (herein after referred to as "Applicant"). The applicant has requested that ACFAS provide Home Study and Post Placement Services.

Services requested of ACFAS: (check all that apply)

- ☐ Pre-Placement Home Study Report
- ☐ Home Study Update
- ☐ Kinship Home Study Report
- ☐ Stepparent Home Study Report
- ☐ Post Placement Report

The Report will be completed in a timely manner, once all material and documentation is submitted and all interviews are completed. All ACFAS home studies are Interstate Compact on the Placement of Children (ICPC) compliant and issued through a child-placing agency. The applicant understands that ACFAS sole responsibility is to prepare a home study report or post placement. Except as may be otherwise agreed upon, ACFAS shall have no other role or responsibility in connection with the anticipated adoption.

Responsibilities of Applicant:

- To provide truthful and complete information to ACFAS.
- To comply with all recommendations by ACFAS.
- To update any information provided in the home study or post placement report.
- To be aware of expiration dates for their time sensitive documents and to be responsible for monitoring their own adherence to these timelines.
- To pay all fees (personal check, money order, Venmo or cash) at time of home visit and the fee is non-refundable.
- To provide ACFAS during post placement supervision with all the required information regarding the child, the family's adjustment to having the child in the home, the child's adjusting to the family, a child's medical report and all other pertinent information regarding the well-being of the child for the post placement visit/report.

The Applicant may contract with ACFAS to provide additional counseling or consultation services after the report has been completed. These services will be billed for separately at \$120 per hour.

The Applicant acknowledges that the report will be based primarily on written and oral information which they will be requested to provide. The Applicant agrees to provide all information reasonably requested and further agree that any information they provide will be accurate and complete in all respects. The Applicant releases and will hold harmless ACFAS from any consequences resulting from their providing information which is not complete and accurate in all respects.

The following condition(s) can cause your home study to not be approved: criminal history, child protective service history, medical/psychological condition, living condition, financial and disciplinary statement. Everything will be evaluated on a case-by-case basis. Likewise, having a medical /psychological condition does not disqualify you. Your physician/therapist will determine if your condition precludes you from being an adoptive parent. The final determination whether or not to recommend that Applicant be approved to adopt a child or will be denied approval will be made by ACFAS' sole discretion.



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Following placement, ACFAS does not promise or guarantee that ACFAS will recommend that the adoption be finalized, if in the professional judgement of ACFAS, finalization of the adoption is not in the child's best interest.

This agreement can be terminated by ACFAS at any time for good cause.

Either party may terminate this agreement on thirty (30) days' advance written notice to the other, with or without cause.

Grievance Procedures

ACFAS anticipates a positive working relationship. We welcome feedback and work to resolve any differences that may occur. Any consumer may lodge a complaint. Complaints must be in writing, state with specificity the date and nature of the complaint, including names of people involved, and be signed and dated. ACFAS will make every effort to work towards a mutually beneficial solution. The consumer would first discuss the complaint with their home study provider by contacting ACFAS Director Dru Martin Groves at 206-954-5253 or dru@drugroves.org.

Unresolved complaints may be filed by any consumer with the State of Washington Division of Licensing Resources, about any services or activities of the agency that the complainant believes raises an issue of compliance with the Adoption Agency Laws of the State of Washington (RCW 26.33). Complaints should be filed with the Division of Licensing Resources at 1949 South State Street, Tacoma, WA, 98405.

Applicant has signed this Agreement voluntarily and freely, without any duress of any kind. Applicant shall be responsible for all of ACFAS attorneys' fees and court costs if it becomes necessary for ACFAS to seek legal assistance for the enforcement of this Agreement or for any other purpose related to this Agreement. This Agreement contains the entire understanding of the parties, and there are no promises, understandings, agreements, or representations between the parties other than those expressly stated in the Agreement. This Agreement is to be performed in the State of Washington and shall be governed by and enforced in accordance with the laws of the State of Washington. The venue for any action relating to this contract shall be in Kitsap County, Washington.

Please confirm that you address / understand /integrate with your parenting the following with your adopted child(ren):

- a) The concept of adoption as a lifelong developmental process and commitment.
- b) The potential for the child to have feelings of identity confusion and loss regarding separation from birth parents.
- c) Disclosure of the fact of adoption to the child.
- d) The child's possible questions about birth parents and relatives.
- e) The relevance of the child's racial, ethnic and cultural heritage.

Signature of Adoptive Applicant

Printed Name of Adoptive Applicant

Date

Signature of Adoptive Applicant

Printed Name of Adoptive Applicant

Date

Approved by Dru Martin Groves, Director, ACFAS

Date